

GREENWOOD TOWNSHIP
AGENDA POLICY

JULY 5, 2016

The agenda is the formal business of Township to be discussed at the regular board meeting which are held the first Monday of the month except when a legal holiday falls on that day in which then the meeting will be held the first Tuesday of the month. Meetings are held at the Township Hall located at 3447 W. Temple, Harrison, Michigan 48625, at 7:00 P.M.

Any person requesting to be put on the agenda must contact the Clerk no later than the Friday before the meeting by 4:00 P.M. and it will be at the Boards' discretion as to whether an individual will be added. Also, they must state their reason to be on the agenda.

Your adherence to this policy will allow for a smooth process in Township Board Meetings.

CERTIFICATE

I, Linda Bailow, the duly elected and acting Clerk of Greenwood Township, hereby certify that the forgoing policy was adopted by the Township Board of said Township at the regular meeting of said Board held on July 5, 2016, at which meeting a quorum was present. A motion was made by Linda Bailow and seconded by Lester Vida to adopt the Greenwood Township Agenda Policy. M/C.

Linda Bailow _____ July 5, 2016

Linda Bailow, Clerk

Date