

Rental paid (date)	Rental amount \$	Receipt #	Date scheduled	Scheduled by
Deposit paid (date)	Deposit amount \$	Receipt #	Key #'s	Host Liq. Liability

RENTAL AGREEMENT

FOR USE OF THE GREENWOOD TOWNSHIP HALL

3447 W. Temple Dr.
Harrison, MI 48625

Group or Lessee Name _____
 Address _____
 City _____ State _____ Zip Code _____ Telephone# _____
 Date of Rental Event _____ Time: from _____ to _____
 Purpose of rental event _____
 Person responsible for keys _____
 Authorized Representative _____ Date _____

1. FULL PAYMENT: All checks should be made payable to Greenwood Township. The rental fee and deposit are due the day of the rental event. Any deviation in this procedure is subject to Township discretion. The security deposit will be refunded after the function providing no damage has occurred. Rental fees are not refundable.

2. AGREEMENT: The lessee shall indemnify the Township and insurers, from any and all damage, cost or expenses, including attorney's fees, by any person or entity in law or equity that may at any time arise, be claimed, or be set up because of damages to property, bodily or personal injury caused in any manner by the lessee's use of the premises in conjunction with this agreement to the extent such damages, costs or expenses are caused by any act or omission of the lessee, or its agents, employees or contractors. If lessee fails to pay any fees or monies due, then lessee agrees to pay all costs, fees and attorney fees associated with the collections of those debts. All Township Ordinances apply to this application. The lessee shall agree to pay for any damage exceeding the original security deposit amount. Greenwood Township is not responsible for any lost or stolen property.

3. SECURITY DEPOSIT: There shall be a security deposit paid in cash or check to be held by the Township as security of all terms and provisions of this agreement. **The rental and security checks must be issued separately.** Upon full performance of the lessee of all of the obligations due under the agreement and as stated in the Rental Policies, the security deposit will be returned. The security deposit does not bare interest. The primary reason for retaining the security deposit is to make sure that the lessee returns the Township facility to its original condition prior to the use of the facility. Any breach of any of the terms and provisions of this agreement may result, at the discretion of the Township, in the complete forfeiture of the security deposit. In addition, the forfeiture of the security deposit shall not prevent the Township from taking any legal action that may be necessary to recover any costs and damages incurred as a result of the lessee's use of the Township facility.

4. ALL MICHIGAN LAWS WILL BE FOLLOWED AND OBEYED.

RENTAL FEES:

4-6 Hour rental-	\$75.00	Security deposit	\$150.00
6+ Hour rental-	\$150.00	Security deposit	\$150.00
Governmental rental-	No charge	Security deposit	\$150.00

Any charges for rental times not shown above shall be subject to Township discretion.